

**MINUTES
KING COUNTY WATER DISTRICT No. 125**

Wednesday September 24, 2008

Commissioner Thornton called the meeting of the King County Water District No. 125 Board of Commissioners to order at 10:00 a.m. at the District Office located at 3460 S 148th ST STE 110. Tukwila, Washington.

Present:

Commissioners: Jerry Thornton, President, Jim Rick, Secretary and John Thompson, Commissioner **Staff:** Shane Young, Office Manager, Mark Parsons, Superintendent,

Agenda: The agenda was unanimously approved as amended.

Minutes: Commissioner Thompson made a motion to approve the minutes of the September 10, 2008 board meeting as amended. Commissioner Rick seconded the motion which carried unanimously.

Vouchers: Maintenance vouchers numbered 22403 – 22422 in the amount of \$41,717.54 were presented for review. Commissioner Rick made a motion to approve the vouchers; the motion was seconded by Commissioner Thompson and was carried unanimously.

08-02 Contract: Parsons reported that a cut and cap that was should have been included in the 08-02 contract did not make it into the bid documents. Parsons contacted Archer Construction about doing the work prior to the rest of the contract. Parsons estimated a cost of \$5,000 dollars to complete the cut and cap. The Board directed Parsons to have Archer complete the work.

Touch Reader: Parsons reported that the current remote read meters for detector checks are being replaced with touch read meters. The District will need to purchase a touch reader to retrieve the reads from the new meters. Parsons reported the equipment will cost around \$400.00. After a brief discussion, the Board directed Parsons to purchase the equipment.

Railroad Management: Parsons informed the Board that the cost for the easement to provide water to the Seattle Rendering Plant is increasing to \$500 in 2009. Parsons noted that he contacted the management company and they informed him the cost had not been reviewed in several years.

Sound Transit: Parsons noted that SCI has completed the water work along 154th street and have connected the existing services to the new water main.

2007 Financials: Young reported that the office staff and CPA Tom McAullife have balanced the financial statements for 2007 and the financial report should be ready within the next 30 days.

Vacation: Young requested a sporadic vacation of 40 hours throughout the next month to deal with personal issues. The Board approved Young's requested leave time.

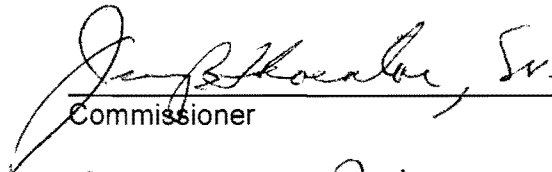
Solar Host: Young reminded the Board that the new administration building is a host site for the solar tour that will be taking place on October 4, 2008 from 10:00 a.m. to 4:00 p.m. Young reported that the mezzanine of the Water District's side has a solar converter for the building and that Valley View has requested it be available for viewing. The Board directed Young to attend and open the Water District office for the tour.

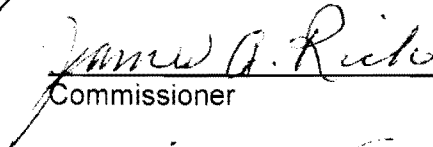
WASWD Conference: Commissioner Thompson informed the Board that a Commissioner for Water District 20 thanked him and the staff for the quick resolution of a water issue she had brought to District staffs attention. The Board directed Parsons and Young to thank their staff for the excellent customer service.

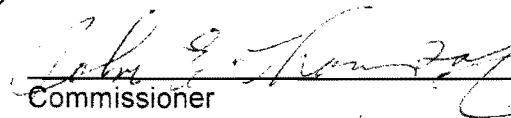
Commissioner Thornton added that the presentation of "Why Things go Right – Why Things go Wrong" should be read by the entire staff, possibly at a staff meeting where topics can be discussed. Parsons informed the Board a staff meeting is scheduled for October 3rd and that it will be added to the agenda.

PDF: Young requested permission to purchase a \$50 software program that would allow the District to save documents in .PDF format. This format keeps outside entities from changing forms and agreements that are sent electronically. The Board directed Young to purchase the software.

Adjournment: Commissioner Thompson made a motion to adjourn the meeting; the motion was seconded by Commissioner Rick and carried unanimously. The meeting was adjourned at 11:38 a.m.


Commissioner


Commissioner


Commissioner