

# POLICY STATEMENT

## AUDIENCE PARTICIPATION IN PUBLIC MEETINGS

1. Pre-Meeting Notice of Request to Speak  
Though not mandatory, it is requested that persons advise office staff in advance of their desire to address the Board.
2. Sign-in at Meetings  
Though not mandatory, persons attending the meetings are invited to furnish their names, addresses, telephone numbers and status (ex. rate payer, vendor, etc) to aid the district with follow-up communications
3. Agenda Placement for Public Participation  
Normally audience comments or questions will be placed on an early part of the agenda in order to limit time imposition on what is presented. If the presenter's concern relates to an otherwise scheduled matter later in the agenda, the Board will attempt to accommodate the schedules of the audience member(s) and/or consultants handling the particular matter.
4. Limits on Time for Public Participation  
The Board limits the time allotted to five minutes with a maximum total of thirty minutes for total participation. Copies of the meeting agenda and the public participation policy statement will be made available to all persons attending public meetings of the District.
5. Board Action in Response to Audience Presentations  
Many issues require further investigation, study and debate. In such cases, the presenter will be advised as to the scheduling of future board consideration of the presenter's issue. In some cases, if the issue presented is capable of immediate resolution, the Board may take action at the meeting.
6. Order and Interruptive Behavior  
The Chair of the meeting, on behalf of the Board, will not permit persons to interrupt or otherwise interfere with a speaker's presentation.