

RESOLUTION NO. 95 06 14 - 291

A RESOLUTION of the Board of Commissioners of Water District No. 125, King County, Washington establishing a revolving fund checking account.

WHEREAS, the need arises on occasion to make payments for services, supplies and reimbursements between the monthly commissioners' meetings;

NOW THEREFORE,

BE IT RESOLVED by the Board of Commissioners as follows:

**Section One.** The office manager is authorized and directed to establish a revolving fund checking account at Key Bank in the name of Water District No. 125. The account shall, to the extent available, be interest-bearing. The account will be funded in the amount of Two Thousand Five Hundred and no/100 Dollars (\$2,500.00) and be replenished to that amount monthly from district funds under the control of the King County Department of Finance.

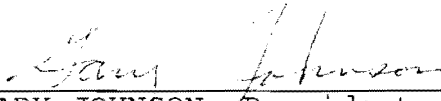
**Section Two.** Disbursements from this checking account will require the signature of two (2) persons, one (1) of whom may be the office manager or the superintendent and the other of whom shall be one (1) of the commissioners.


**Section Three.** The office manager shall, as part of the monthly reporting to the commissioners, present an accounting and reconciliation of the funds in the revolving fund checking account, which accounting and reconciliation shall be reviewed by the board

president, or in his/her absence, by another commissioner designated by the president.

**Section Four.** In accordance with Washington State Auditor Guidelines, the revolving fund checking account shall not be used for personal cash advances.

ADOPTED at a regular public meeting of the Board of Commissioners of Water District No. 125, King County, Washington, held on the 14th day of June, 1995.

  
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GARY JOHNSON, President

  
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TAROLYN BURKE, Secretary

  
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WILLIAM BROWNFIELD, Commissioner

Attest.

  
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TAROLYN SCOTT, Secretary