

MINUTES
KING COUNTY WATER DISTRICT No. 125

Wednesday, December 14, 2011

Commissioner Thompson called the meeting of the King County Water District No. 125 Board of Commissioners to order at 10:00 a.m. at the District Office located at 3460 S 148th ST STE 110, Tukwila, Washington.

Present:

Commissioners: John Thompson, President, Jerry Thornton, Secretary and Jim Rick, Commissioner
Staff: Shane Young, Office Manager, Mark Parsons, Superintendent

Consultants: Bob Stanton, Engineer

State Auditors: Evans Anglin, Kevin Montgomery

Agenda: The agenda was unanimously approved as written.

Audit Exit Conference: The Assistant Audit Manager, Evans Anglin reported that the District received a clean audit for the 2010 fiscal year. Anglin noted that there were no recommendations or findings in the 2010 reviewing of financial statements or accountability review. The Board thanked the state auditors and staff for their work reviewing the 2010 financial records. Anglin presented a letter to the Board from the state auditor's office commending district staff and commissioners for having clean audits with no findings for the last 10 years.

Minutes: Commissioner Thornton made a motion to approve the minutes of the November 23, 2011 board meeting as written. Commissioner Thompson seconded the motion which carried unanimously.

Vouchers: Maintenance vouchers numbered 24478-24509 in the amount of \$31,784.67, EFT Vouchers 1987-1993 and 24510-24513 in the amount of \$53,764.25, and payroll vouchers 1983-1987 in the amount of \$6,838.13 were presented for review. Commissioner Thornton made a motion to approve the vouchers; the motion was seconded by Commissioner Rick and was carried unanimously.

Consultant Report: Stanton reported on potential water main replacement projects that would be ready for bid in 2012. Stanton noted that a project on S. 130th ST is ready to be surveyed and the 11-2 contract will go out to bid in early 2012. Stanton also noted that the Highline emergency intertie will also be a 2012 project.

Superintendent Report: Parsons reported on the progress on the City of SeaTac's road improvement project on S. 154th St. Parsons added that the City of SeaTac is requesting that the water district pay to have old main removed from the ground. Parsons estimated that the cost would be around \$7,000 but noted that he is still negotiating with the City of SeaTac.

Parsons informed the Board that he is working to replace the water meter for the District's largest customer by volume. Parsons added that this meter is on a 10 year replacement cycle due to the size of the meter and the amount of water that passes through the meter.

Parsons informed the Board that he is working with PACE to schedule a GIS mapping demonstration for the Board of Commissioners.

Parsons reported that District staff is working to renovate the field shops second floor for storage.

Office Manager Report: The Board scheduled the annual budget review meeting for the January 4, 2012 board meeting.

Young briefly discussed the 4th quarter condominium meeting. The joint Condo Board meeting is scheduled for January 13, 2012 at 9:00 a.m.

Commissioner Report: Commissioner Thornton reported on his attendance of the WASWD Board of Directors meeting.

Commissioner Thornton reported on attending the City of Tukwila's HAM radio operator's class. Thornton added that field technician Jorgan Peadon also attended the class and is working to get his certification. Commissioner Thornton made a motion to approve overtime and registration fees for Peadon to complete the HAM certification for the District. Commissioner Rick seconded the motion which carried unanimously.

Adjournment: Commissioner Thornton made a motion to adjourn the meeting; the motion was seconded by Commissioner Rick and carried unanimously. The meeting was adjourned at 11:50 a.m.


Commissioner


Commissioner


Commissioner