

**MEETING MINUTES  
KING COUNTY WATER DISTRICT No. 125**

Wednesday, December 9, 2015

Commissioner Thornton called the meeting of the King County Water District No. 125 Board of Commissioners to order at 10:00 a.m. at the District Office located at 3460 S 148<sup>th</sup> ST STE 110, Tukwila, Washington.

**Present:**

**Commissioners:** Jerry Thornton, President, John Thompson, Commissioner and Jim Rick, Secretary  
**Staff:** Shane Young, General Manager, Mark Parsons Superintendent, Dylan Bailey, Field Worker II

**Consultants:** Dave Hutley, PACE Engineers

**Agenda:** The agenda was unanimously approved as written.

**Minutes:** Commissioner Rick made a motion to approve the minutes of the November 25, 2015 board meeting as written. Commissioner Thompson seconded the motion which carried unanimously.

**Vouchers:** Maintenance vouchers numbered 26915-26941 in the amount of \$161,690.07, payroll vouchers 2469-2472 in the amount of \$6,581.08 and EFT vouchers number 2472-2478 and 268942-26944 in the amount of \$53,999.23 were presented for review. Commissioner Thompson made a motion to approve the vouchers; the motion was seconded by Commissioner Rick and was carried unanimously.

**Consultant Report:** Hutley reported on the progress of contract 15-1. Hutley noted that the contractor was nearly complete with only a few items remaining on the punch list.

Hutley noted that he has reviewed the plans for the City of Tukwila road improvement project on 42<sup>nd</sup> Ave S from 144<sup>th</sup> to 160<sup>th</sup>. The project will require the District to move infrastructure at the District's cost. Hutley now estimates the project to cost the District at approximately \$200,000. City of Tukwila's contractor will perform the work on behalf of the District.

**Superintendent in Training Report:** Bailey reported on the progress of the Tukwila Village developer noting that the contractor had installed a new hydrant as part of the project.

Bailey reported that he is waiting for the final punch list items to be completed on contract 15-1 before scheduling a walkthrough with the City of Tukwila inspector.

**General Manager Report:** Young reported on the progress of hiring a Water Worker II for the field crew. Young noted that the applications he had received were not up to par with what he was expecting to receive for a Water Worker II. Young noted that he may be forced to hire a Water Worker I if the District does not find someone qualified to fill the Water Worker II position. The Board acknowledges Young's recommendation and tasked him with doing what will work out best for the District in the long run.

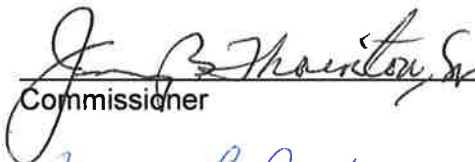
Young explained that it had been brought to his attention there was some disagreements between field staff. He noted that he had been approached by both the current Water Worker I and Field Foreman about personnel problems in the field. After a short discussion, the Board directed Young to contact legal counsel for advice and to move forward with legal counsel's direction. Young will report back at the December 23, 2015 board meeting.

Young presented a letter to the Board from a customer at 14018 29<sup>th</sup> Ave S. The letter was requested the waiving of a late penalty. The Board directed staff to waive the penalty.

**Commissioner Report:** Commissioner Rick reported on his attendance of the SPU operating board meeting.

Hutley presented a letter notifying the Board of Commissioners of a rate increase for engineering services. Commissioner Rick made a motion to approve the new rates, Commissioner Thompson seconded the motion which carried unanimously.

**Adjournment:** Commissioner Thompson made a motion to adjourn the meeting; the motion was seconded by Commissioner Rick and carried unanimously. The meeting was adjourned at 11:20 a.m.

  
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Commissioner

  
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