

**MINUTES**  
**KING COUNTY WATER DISTRICT No. 125**

Wednesday, November 23, 2005

Commissioner Thornton called the regular meeting of the King County Water District No. 125 Board of Commissioners to order at 10:00 a.m. at the District Office located at 2849 South 150<sup>th</sup> Street, SeaTac, Washington.

**Present:**

**Commissioners:** Jerry Thornton, President, Jim Rick, Commissioner and John Thompson, Secretary  
**Staff:** Russ Austin, District Superintendent and Shane Young, Office Manager;  
**Consultants:** Kathy Weber, Legal Counsel. David Hoagland, Accountant

**Agenda:** The agenda was unanimously approved.

**Executive Session:** Commissioner Rick made a motion to convene an executive session to discuss personnel matters. Thompson seconded the motion which carried unanimously. Commissioner Thornton advised that the executive session would be concluded at approximately 10:50 a.m. The Commissioners, Young, Weber and Hoagland attended the executive session at 10:05 a.m. At 10:50 a.m. the executive session was concluded and the open public meeting was reconvened.

**Minutes:** Commissioner Thompson made a motion to approve the Minutes of the October 28, 2005 board meeting and Commissioner Rick seconded the motion which carried unanimously.

Commissioner Rick made a motion to approve the Minutes of the November 9, 2005 board meeting. Commissioner Thompson seconded the motion which carried unanimously.

**Vouchers:** Maintenance vouchers numbered 20420-20438 in the amount of \$152,382.76 were presented for review. Commissioner Rick made a motion to approve the vouchers; the motion was seconded by Commissioner Thompson and was carried unanimously.

**Reports:** Austin presented a letter from Mark Parsons to the Board. The letter stated that Parsons has successfully passed his test for Water Distribution Manager II. Parsons requested that the Board consider a raise in salary for his completion of the test. Commissioner Thornton stated the Board will take the letter under advisement.

Young reported that the office had purchased Peachtree 2006 Accounting Software for the District. The District will need to resolve the current general ledger problems before a conversion to the new system can begin.

Young reported the office purchased a first class mailing permit for the District. Starting in 2006, the District will discontinue using pre stamped postal envelopes for billings due to the amount of destroyed postage.

Young informed the Board he had hired temporary office help to assist the office in daily office tasks until a permanent part-time replacement can be found for the office.


**Old Business:** Austin advised the Board that the 18" concrete main on S 146<sup>th</sup> ST is in need of being replaced. After a brief discussion, Commissioner Thompson made a motion for Austin and Pace to start looking at the cost of replacing the main. Commissioner Rick seconded the motion which carried unanimously.

**New Business:** Young requested approval from the Board for the staff to use their floating holiday on December 30, 2005. Per the Union contract, the staff is entitled one (1) floating holiday a year that must be approved by the Board. After a short discussion Commissioner Rick made a motion to approve Friday, December 30, 2005, as the staff's floating holiday. Commissioner Thompson seconded the motion which carried unanimously.

Young presented a letter from the Water and Sewer Risk Management Pool requesting the District to approve a resolution to terminate Evergreen Water and Sewer District # 19 from the WSRMP. After a brief discussion, Commissioner Thornton requested that Young call the Manager from EWSD for more details on the situation before the Board would make a decision.

Young presented an amendment to the union contract prepared by Teamsters Local 117. The amendment changes the wages in the union contract to reflect the new salary rates for the District. Commissioner Rick made a motion to accept the amendment by Teamsters Local 117. Commissioner Thompson seconded the motion which carried unanimously.

**Adjournment:** Commissioner Rick made a motion to adjourn the meeting; the motion was seconded by Commissioner Thompson and carried unanimously. The meeting was adjourned at 11:35 a.m.

  
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