

**MINUTES**  
**KING COUNTY WATER DISTRICT No. 125**

Wednesday, November 12, 2014

Commissioner Thornton called the meeting of the King County Water District No. 125 Board of Commissioners to order at 10:00 a.m. at the District Office located at 3460 S 148<sup>th</sup> ST STE 110, Tukwila, Washington.

**Present:**

**Commissioners:** Jerry Thornton, President, John Thompson, Commissioner and Jim Rick, Secretary **Staff:** Shane Young, Office Manager, Mark Parsons, Superintendent

**Consultants:** Dave Hutley, PACE Engineers

**Agenda:** The agenda was unanimously approved as written.

**Minutes:** Commissioner Rick made a motion to approve the minutes of the October 22, 2014 board meeting as written. Commissioner Thompson seconded the motion which carried unanimously.

Commissioner Rick made a motion to approve the minutes of the October 29, 2014 board meeting as written. Commissioner Thompson seconded the motion which carried unanimously.

Commissioner Rick made a motion to approve the minutes of the November 5, 2014 board meeting as written. Commissioner Thompson seconded the motion which carried unanimously.

Commissioner Rick made a motion to approve the minutes of the November 6, 2014 board meeting as written. Commissioner Thompson seconded the motion which carried unanimously.

**Vouchers:** Maintenance vouchers numbered 26258-26287 in the amount of \$85,170.71, payroll vouchers 2339-2342 in the amount of \$7,633.80 and EFT vouchers number 2342-2348 and 26288-26291 in the amount of \$67,104.46 were presented for review. Commissioner Thompson made a motion to approve the vouchers; the motion was seconded by Commissioner Rick and was carried unanimously.

**Consultant Report:** Hutley report that the Sarana developer extension is complete. PACE will provide close out paper work at the December 10, 2014 board meeting.

**Superintendent Report:** Parsons reported on the progress of the City of Tukwila storm improvement project along S 150<sup>th</sup> ST. Parsons noted that the field crew has relocated 9 water services as of Monday along S 150<sup>th</sup> ST. Parsons noted that 5 services still need to be relocated.

Parsons reported that the Osterly Park developer extension has started construction. He noted that PACE is inspecting the project for the District.

Parsons reported that the field crew is currently working on a broken water main located at 3714 S 128<sup>th</sup> ST.

**Office Manager Report:** Young reported to the Board that he was notified that the district's annual audit will begin November 19, 2014.

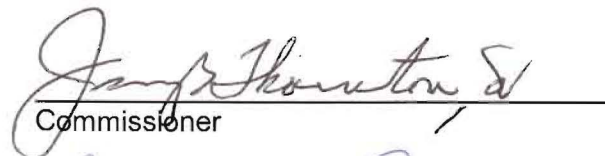
Young presented a letter to the Board of Commissioners for account 02740-2. The letter explained that a leak occurred on their property. The property owner had repaired the leak and applied for a leak adjustment from the District. The leak adjustment was not satisfactory and owner requested a one-time forgiveness for the water that leaked away. After a brief discussion, Commissioner Rick made a motion to deny the request noting that the District is not allowed to gift public funds and that the district policy for leak adjustments has been applied to numerous accounts over the years. Commissioner Thompson seconded the motion to deny the request. The motion carried unanimously.

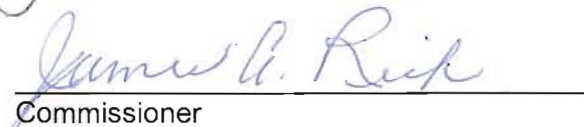
Young briefly updated the Board on the progress of creating and implementing a general manager position. The Board tabled discussion until the November 26, 2014 board meeting.

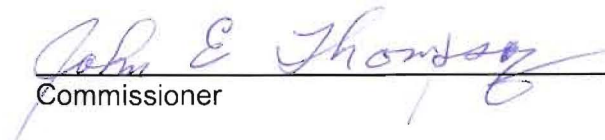
**Commissioner Report:** Commissioner Thornton requested that public relations be added to the agenda of the December 3, 2014 board meeting.

The Board of Commissioners discussed the District's options of working with the City of SeaTac to implement a new franchise agreement. After a brief discussion, Commissioner Rick made a motion to work with the water and sewer districts operating inside the City of SeaTac to negotiate a uniform franchise agreement with the City of SeaTac. Commissioner Thompson seconded the motion which carried unanimously. The Board directed Young to contact legal counsel to begin work on the draft franchise agreement.

**Adjournment:** Commissioner Thompson made a motion to adjourn the meeting; the motion was seconded by Commissioner Rick and carried unanimously. The meeting was adjourned at 10:45 a.m.

  
Commissioner

  
Commissioner

  
Commissioner