

SPECIAL BOARD MEETING MINUTES KING COUNTY WATER DISTRICT NO. 125

Tuesday, November 10, 2020

Commissioner Blanchette called the Special Board Meeting of the King County Water District No. 125 Board of Commissioners to order at 10:00 a.m. at the District Office located at 3460 S 148th ST STE 110, Tukwila, Washington.

Present:

Staff: Shane Young, General Manager, Claudia Suseyi, Comptroller

Teleconference: Renea Blanchette, Commissioner, Laura Marrone, Commissioner

State Auditor's Office: Alexander Behrndt, CPA, Audit Manager, Joseph Ramos, Assistant Audit Manager, Pavath Phommachanh, Audit Lead

Absent: Jerry Thornton, Commissioner

Agenda: The agenda was unanimously approved as written.

Audit Exit Conference: Audit Manager Alexander Behrndt introduced the Commissioners and staff to the audit team and noted Water District 125's fiscal year 2019 audit has been completed. Pavath Phommachanh, audit lead, presented the District with the exit conference packet, which included a letter of no findings for the District, a copy of representations from the district management and the accountability and financial statement audit report. Both the accountability and financial statement audit reports were found to comply. The reports will be published on the State Auditor's website within a week. The state auditor has communicated a few recommendations to Young.

Approval of Meeting Minutes: Commissioner Marrone made a motion to approve the October 28, 2020 Board meeting minutes as written. Commissioner Blanchette seconded the motion, which carried unanimously.

Approval of Vouchers: Maintenance Vouchers numbered 29852-29876 in the amount of \$107,914.95, EFT Vouchers numbered 3101-3110, 29877-29879 in the amount of \$80,346.56 , and Payroll Voucher numbered 3100 in the amount of \$118.16 were presented to the Board for review and approval. Commissioner Marrone made a motion to approve the vouchers. The motion was seconded by Commissioner Blanchette, which carried unanimously.

General Manager Report: Young gave a brief update on the local elections.

Young presented the Board with Resolution No. 20-11-10-507 accepting Tukwila Justice Center DE as complete. Commissioner Marrone made a motion to approve Resolution No. 20-11-10-507 as written. Commissioner Blanchette seconded the motion, which carried unanimously.

Young presented the Board with a proposal from MacDonald-Miller to install a bipolar ionization equipment in the HVAC system. The cost for the equipment and installation is \$4,772.00. The system will filtrate the air and greatly reduce particles and pathogens from circulating in the District office. Young noted Valley View Sewer is also installing a bipolar ionization equipment in their office. Commissioner Marrone made a motion to approve the proposal from MacDonald-Miller. Commissioner Blanchette seconded the motion, which carried unanimously.

Young gave the Board a Covid-19 update. King County remains in phase II of the safe start and the District office is still closed to the public. The District will continue to meet remotely. Young hopes to have more updates at the next Board meeting.

Young informed the Board that Commissioner Thornton's medical prognosis is uncertain. Young will have an update at the December meeting.

Young noted proposed contract modifications from SPU will be ready at the December Operating Board meeting. District staff will review the modifications and bring them to the Commissioners for review.

Young informed the Board of future meeting dates:

November 16, 2020 7:00 PM WASWD Section IV Meeting

November 23, 2020 10:30 AM WASWD Board of Director's Meeting

Adjournment: Commissioner Marrone made a motion to adjourn the Board meeting. The motion was seconded by Commissioner Blanchette and carried unanimously. The meeting was adjourned at 10:50 AM.


Commissioner

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Commissioner

Commissioner