

**SPECIAL MEETING MINUTES  
KING COUNTY WATER DISTRICT No. 125**

Wednesday, October 28, 2015

Commissioner Thornton called the special meeting of the King County Water District No. 125 Board of Commissioners to order at 10:00 a.m. at the District Office located at 3460 S 148<sup>th</sup> ST STE 110, Tukwila, Washington.

**Present:**

**Commissioners:** Jerry Thornton, President, John Thompson, Commissioner and Jim Rick, Secretary **Staff:** Shane Young, General Manager, Mark Parsons, Superintendent

**Agenda:** The agenda was unanimously approved as written.

**Audit Exit Conference:** Audit Manager, Wendy Choy, Assistant Audit Manager Janise Hansen and Audit Lead, Marianne Ryerson presented the Board with exit conference reports. Marianne Ryerson reported that the District had a clean audit and thanked staff for their help in conducting the audit. The Board thanked the auditors for their work.

**Minutes:** Commissioner Rick made a motion to approve the minutes of the October 14, 2015 board meeting as written. Commissioner Thompson seconded the motion which carried unanimously.

Commissioner Rick made a motion to approve the minutes of the October 20, 2015 board meeting as written. Commissioner Thompson seconded the motion which carried unanimously.

**Vouchers:** Maintenance vouchers numbered 26846-26871 in the amount of \$37,267.63 were presented for review. Commissioner Thompson made a motion to approve the vouchers; the motion was seconded by Commissioner Rick and was carried unanimously.

**Superintendent Report:** Parsons reported on the progress of the Macadam RD developer extension project. Parsons noted that the water main and services have been installed. Flushing and testing will take place this week.

Parsons reported on contract 15-1 noting that services were in the process of being switched over to the new main. Hydrants will be installed in the next two weeks.

Parsons informed the Board that a hydrant had been hit by a vehicle in Skyway. The crew replaced the broken hydrant and the owner of the vehicle will be invoiced for the cost.

Parsons reported that a leak on Macadam Rd and S 138<sup>th</sup> ST had been repaired by the field crew.

**General Manager Report:** Young reported on the progress of the annual audit. Young noted that Commissioner Thornton will meet with the auditor to answer a few questions as president of the board.

Young briefly updated the Board on the progress of the replacement Superintendent hiring process. Young noted that one of the candidates on the short list was no longer interested in the position. Young added that the selection for the position will be at the November 10, 2015 board meeting.

Young reported that a meeting has been scheduled for November 5, 2015 between the City of SeaTac staff and staff from Highline Water District, Valley View Sewer District, Midway Sewer District and Water District 125. This meeting will deal with operational issues in relation to the proposed franchise agreement between the City and the Districts.

Young informed the Board that Parsons and Young have been asked to participate in a deposition in relation to a lawsuit involving the owners of Hillview Apartments and their previous management company. Staff will be asked questions about any water related issues involved in the lawsuit. The deposition will take place in November.

**Commissioners Report:** Commissioner Rick and Thompson reported on their attendance of the WSRMP meeting.

Commissioner Thompson reported on his attendance of the City of SeaTac council meeting.

Commissioner Thornton reported on his attendance of WASWD's Department of Revenue audits webinar.

**Adjournment:** Commissioner Thompson made a motion to adjourn the meeting; the motion was seconded by Commissioner Rick and carried unanimously. The meeting was adjourned at 11:43 a.m.

  
\_\_\_\_\_  
Commissioner

  
\_\_\_\_\_  
Commissioner

  
\_\_\_\_\_  
Commissioner