

MINUTES
KING COUNTY WATER DISTRICT 125
Wednesday, October 27, 2004

Commissioner Thornton called the regular meeting of the Board of Commissioners of King County Water District No. 125 to order at 10:00 a.m. at the District's office located at 2849 South 150th Street, Seattle Washington.

Present were: Jerry Thornton, Commissioner and Secretary, John Thompson, Commissioner. Jim Rick had an excused absence.

Consultants: Bob Stanton and Susan Boyd, Engineers

Staff: Russ Austin, Superintendent, Ann Wilson, Office Manager and Jamie Mann, Assistant Office Manager

Agenda: Thompson made a motion to approve the agenda and Thornton seconded the motion, which carried unanimously.

Approval of minutes: Thompson made a motion to amend the October 13, 2004 minutes and after they were amended, they were approved and Thornton seconded which carried unanimously.

Approval of Vouchers: Vouchers 19603 –19617 in the amount of \$30,109.90 were reviewed. Thompson made a motion to approve the vouchers and Thornton seconded the motion, which carried unanimously.

Staff reports: Wilson reported on a question raised at the last meeting regarding refunds for streetlights. Although Seattle City Light has customers in the suburbs such as Shoreline and Tukwila, the refunds apply *only* to the *ratepayers in Seattle*.

Wilson received a memo from the City of Tukwila stating, as a cost-saving measure, The Hazelnut, a community newspaper will not be mailed anymore. It can, however, be viewed on-line at the City of Tukwila's website.

Wilson distributed the reservations that were made for the commissioners for the Spring Conference in 2005.

Mann distributed the 2004-2003-2002-consumption spreadsheets. Boyd stated these are very helpful when she is preparing studies for the District. The Commissioners thanked Mann for preparing them.

Mann passed out spreadsheets of the District's cash assets. It was a review of the Year-to-date expenses and compared the years of 2003 –2004.

Mann presented a draft copy of the District's newsletter "In the Flow" for review. Additions, corrections and comments are due back to Mann by November 5, 2004 in order that the newsletter can go out with the November and December bills.

Engineer/rate study: Boyd and Stanton distributed a budget with a pass-through rate increase from Seattle Public Utilities. It was reviewed and discussed.

The Board requested Boyd to present new spreadsheets with a 2.5% to 5% increase on the base rate along with the pass-through rounded up for the next meeting.

Comp Plan: The engineers will present a comp plan budget at the next meeting.

Cascade View: The Plans for Cascade View will be received soon from the City of Tukwila and will be reviewed.

Reports: The Commissioners reported on the meetings they have attended since the last Board meeting.

They requested that "meet your legislator" be put on the agenda for the next meeting.

Web site: Young reported that the District's website is now under construction

Leak detection: Austin brought in a bell valve that had three holes in it that had been leaking water due to wear and tear. The water did not surface and the crew had no way of knowing it had been leaking. It was found by accident. This represents a large loss of water and would have been classified as unaccounted water.

Due to circumstances like this, Austin would like to start a leak detection program on the four different zones in the District. The Board thought it was an excellent idea and asked that he acquire bid proposals.

Commissioner Thompson made a motion to have Austin obtain two or more bids from leak detection companies to start a leak detection program and Commissioner Thornton seconded which carried unanimously.

Adjournment: Commissioner Thompson made a motion to adjourn and Commissioner Thornton seconded which carried unanimously.




