

MINUTES
KING COUNTY WATER DISTRICT 125
Thursday, October 25, 2001

1. Call to order

The open public meeting was called to order at 4:00 PM at the District's office.
Present were:

President	Gary Johnson
Secretary	John Thompson
Commissioner	Mike Hihn
Attorney	Steve Moen
Staff:	Ann Wilson, Russ Austin

2. Minutes

Mike Hihn requested some additions to the minutes and they will be presented at the next Board meeting.

3. Vouchers

Mike Hihn requested vouchers be approved at the end of the meeting. He additionally requested (1) the cost of the new shop comparisons and (2) Auto Pay billing procedures be added to the agenda.

4. Attorney/Meeting procedures

Meeting procedures were discussed and the Board requested Steve Moen to draft policy procedures for approval.

5. Transcribing

Steve Moen provided transcribing information and tape duplication information. After some discussion, it was decided that John Thompson would listen to the tape to determine if there was any value in having the part where the public was recorded transcribed. Decision to having the tape transcribed tabled to the next meeting until John Thompson can review the tape. Copies of the tape to be sent out for duplication.

6. Page & Beard Proposal

There was a lengthy discussion on the Page & Beard's proposal. Mike Hihn stated he was not aware of approving designs for a proposal of a new building. The minutes of the June 28, 2001 were read and proposal was reviewed again.

7. Developer's extension

There was a discussion regarding the Developer's extension policy and it has been recommended that the Developer's extensions be handled in house rather than the engineer. This will start the beginning of January 2002.

8. Vouchers

Vouchers audited and certified by the auditing officer as required by RCW 42.040.090 have been made available to the Board. As of this date, vouchers numbered 16059-16089 in the amount of \$83,116.85 were approved for payment.

9. Superintendent

The superintendent went over the plans for a storm drain needed for the shop property. Tabled for further discussion.

10. Thompson/Johnson meetings

John Thompson and Gary Johnson reported on the various meetings ^{M.P.D.} they attended.

11. County/Interest

King County Comptroller ran duplicate warrants in September and did not credit the District's account until October 10, 2001. By request of the Board, Steve Moen will write a letter to the county.

12. Auto Pay/Hihn

Mike Hihn introduced a discussion about Auto Pay. He requested that the date the monies are deducted out of their accounts be changed. While the due date is the last working day of the month, penalties are assessed 21 days after the last working day. The customers who do not have Auto Pay have a longer period of time to pay their bill as those who have Auto Pay.

Ann Wilson stated those that have the Auto Pay Program signed an agreement in which stated "the deduction date will be the last business day of the month in which your account is billed, no exceptions" and these people would have to be notified if the date were changed. The Auto Pay Program just went into effect July 2001 and changing the date will be confusing to the customers. A letter would have to be sent to all the Auto Payers. This was tabled until Ann Wilson could prepare a letter for the customers.

13. Mike Hihn/Letter to customer

Mike Hihn stated he wished to send a letter personally to the customers who attended the meeting and asked legal counsel if he could do this. Steve Moen advised him that he would have to send it as a private citizen and could not represent the District.

14. Next meeting/Adjournment

Then next meeting will be November 8, 2001. The meeting was adjourned.

