

MINUTES
KING COUNTY WATER DISTRICT No. 125

Wednesday October 24, 2007

Commissioner Thornton called the meeting of the King County Water District No. 125 Board of Commissioners to order at 9:00 a.m. at the District Office located at 3460 S 148th ST STE 110, Tukwila, Washington.

Present:

Commissioners: Jerry Thornton, President, Jim Rick, Secretary and John Thompson, Commissioner
Staff: Shane Young, Office Manager, Mark Parsons, Superintendent, Rose Lauer, Assistant Office Manager, Laura Marrone, Administrative Technician, David Brower, Field Foreman, Dylan Bailey, Field Technician.

Agenda: The agenda was unanimously approved as written.

Emergency Kits: The Board and staff reviewed the contents of the emergency kits. After a brief discussion the Board directed Parsons to obtain water and water proof matches to add to the emergency kits. The Board also directed field staff to check out the emergency kits on an annual basis. Emergency kits are to be examined once a year and any expired or used items are to be replaced. The Board also directed the office staff to compile a similar emergency kit for office use.

Brower, Bailey, Marrone and Lauer were excused from the meeting at 9:35 a.m.

Minutes: Commissioner Thompson made a motion to approve the minutes of the October 10, 2007 board meeting as written. Commissioner Rick seconded the motion which carried unanimously.

Vouchers: Maintenance vouchers numbered 21848 - 21861 in the amount of \$36,208.06 were presented for review. Commissioner Rick made a motion to approve the vouchers; the motion was seconded by Commissioner Thompson and was carried unanimously.

Superintendent: International Blvd: Parsons reported that Bob Stanton and Pace Engineers are working on redesigning plans for the City of Tukwila's relocation project on 139th and International Blvd in an effort to help save the District money.

NIMS: Parsons reported that David Bureson and Dylan Bailey have been signed up for the NIMS course in December of this year.

Office Manager: Young presented a developer extension application for the Staudacher DE project at 4020 S 128th in Tukwila. Commissioner Thompson made a motion to approve the developer extension application. Commissioner Rick seconded the motion which carried unanimously.

Young noted that the audit for the 2004-2006 financials would begin on November 1, 2007.


Young presented invoices from Valley View Sewer District that had several small accounting errors when presented to Water District 125. The Board reviewed the errors and directed Young to have a meeting with Dana Dick, Manager of Valley View Sewer District, to go over the problems.

Young reported that the phone lines in the new building have been malfunctioning. Young stated that Integra has the account with Valley View and they are working on resolving the problem.

Commissioners: The Board directed the office staff to look into adding the commissioners names to the monthly invoices sent out to customers.

Adjournment: Commissioner Thompson made a motion to adjourn the meeting; the motion was seconded by Commissioner Rick and carried unanimously. The meeting was adjourned at 11:18 a.m.


Commissioner


Commissioner


Commissioner