

**MINUTES**  
**KING COUNTY WATER DISTRICT No. 125**

Wednesday, October 14, 2015

Commissioner Thornton called the meeting of the King County Water District No. 125 Board of Commissioners to order at 10:00 a.m. at the District Office located at 3460 S 148<sup>th</sup> ST STE 110, Tukwila, Washington.

**Present:**

**Commissioners:** Jerry Thornton, President, John Thompson, Commissioner and Jim Rick, Secretary  
**Staff:** Shane Young, General Manager, Mark Parsons Superintendent  
**Consultants:** Dave Hutley, PACE Engineers

**Agenda:** The agenda was unanimously approved as written.

**Minutes:** Commissioner Rick made a motion to approve the minutes of the September 22, 2015 board meeting as written. Commissioner Thompson seconded the motion which carried unanimously.

**Vouchers:** Maintenance vouchers numbered 26810-26840 in the amount of \$242,700.33, payroll vouchers 2449-2452 in the amount of \$7,677.84 and EFT vouchers number 2452-2458 and 26841-26845 in the amount of \$69,644.28 were presented for review. Commissioner Thompson made a motion to approve the vouchers; the motion was seconded by Commissioner Rick and was carried unanimously.

**Consultant Report:** Hutley reported on the progress of contract 15-1. Hutley noted that the water main has been installed and the contractor is currently working on installing new services.

**Superintendent Report:** Parsons reported on the progress of the Tukwila Village developer extension noting that more water work will begin in approximately 2 weeks.

Parsons reported that a fire hydrant in Skyway was hit by a vehicle. A new hydrant will be installed by the field crew and the driver will be invoiced for all costs incurred by the District.

Parsons updated the Board on the progress of the Tukwila Library developer extension. Parsons noted that the contractor will purchase a 2" meter to supply water to the library.

Parsons reported that a wet tap was being performed today for a new fire hydrant installed on S. 135<sup>th</sup> St just East of Military Rd.

**General Manager Report:** Young gave a brief report on the District's annual audit. Young noted that an exit conference will be held at the October 28, 2015 board meeting.

Young updated the Board on the progress of hiring a new District superintendent. Young explained that second interviews were scheduled for a short list of candidates to take place on October 21<sup>st</sup> and October 22<sup>nd</sup>. Young and Parsons would then make a selection and bring the candidate to the October 28, 2015 board meeting.

Young presented resolution 15-10-14-470 for review and approval. Resolution 470 creates new service installation charges for the District. Parsons noted that staff had met with PACE engineers to calculate the new costs of installing water service. After a brief discussion, Commissioner Rick made a motion to approve resolution 15-10-14-470, Commissioner Thompson seconded the motion which carried unanimously.

Young presented resolution 15-10-14-471 for review and approval. Resolution 471 creates and establishes a District policy regarding credit usage by employees and Commissioners. The Board reviewed the attached credit usage policy. Commissioner Thompson made a motion to approve resolution 15-10-14-471, Commissioner Rick seconded the motion which carried unanimously.

**Commissioner Report:** Commissioner Thompson reported on his attendance of the SPU operating board meeting.

**Adjournment:** Commissioner Thompson made a motion to adjourn the meeting; the motion was seconded by Commissioner Rick and carried unanimously. The meeting was adjourned at 11:11 a.m.

  
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Commissioner

  
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