

**MEETING MINUTES  
KING COUNTY WATER DISTRICT NO. 125**

Wednesday, October 10, 2018

Commissioner Blanchette called the meeting of the King County Water District No. 125 Board of Commissioners to order at 10:00 a.m. at the District Office located at 3460 S 148<sup>th</sup> ST STE 110, Tukwila, Washington.

**Present:**

**Commissioners:** John Thompson, Commissioner, Renea Blanchette, Secretary

**Excused absence:** Jerry Thornton, President

**Staff:** Shane Young, General Manager, Dylan Bailey, Superintendent, Claudia Suseyi, Comptroller

**Consultant:** Dave Hutley, PACE Engineers

**Agenda:** The agenda was unanimously approved as written.

Commissioner Thompson made a motion to approve Commissioner Thornton's absence as excused for medical reasons. Commissioner Blanchette seconded the motion, which carried unanimously.

**Minutes:** Commissioner Thompson made a motion to approve the September 26, 2018 meeting minutes as written. Commissioner Blanchette seconded the motion, which carried unanimously.

**Vouchers:** Maintenance vouchers numbered 2876-28697 in the amount of \$150,169.21, EFT Vouchers numbered 2826-2834, 28698-28702 in the amount of \$91,904.48 and Payroll Vouchers numbered 2824-2825 in the amount of \$1,358.99 were presented to the Board for review and approval. Commissioner Thompson made a motion to approve the vouchers. The motion was seconded by Commissioner Blanchette, which carried unanimously.

**Consultant's Report:** Hutley reported on the status of the Rendering Plant capital improvement project. PACE Engineers are waiting for the proof of bond and insurance and are anticipating having the pre-construction meeting in the next week or two.

Hutley informed the Board that the Military Road improvement project will begin sometime in the summer of 2019.

**Superintendent Report:** Bailey informed the Board of USA Leak Detection finding a leak at one of our fire hydrants located at 14260 Des Moines Memorial Drive near S 144<sup>th</sup> ST. At the time USA Leak Detection was out at the District, the fire hydrant was temporarily repaired. The field crew replaced the fire hydrant on September 27, 2018.

Bailey noted the field crew repaired a leaking service located at 16<sup>th</sup> Ave, between 144<sup>th</sup> and 146<sup>th</sup> ST on October 5, 2018.

Bailey informed the Board of an emergency water main break on Saturday, October 6, 2018. The water main was located at 45<sup>th</sup> Ave and S 140<sup>th</sup> ST. The field crew was able to repair the water main and service connection.

Bailey gave an update on the 42<sup>nd</sup> Ave project. Active Construction has returned to the site and once the final paving is completed Bailey will schedule the walk through.

**General Manager Report:** Young informed the Board that the Union is in the final stages of reviewing the proposed language change and will present the Board with the updated language once it has been approved by both sides.

Young noted the 2018 audit is under way and the assigned auditor, Kevin Montgomery, is scheduled to complete the audit in the coming week. This year's audit focuses on the financial statements, accountability and procedures for the fiscal year 2017. The expected cost for the entire audit is roughly \$10,000.00.

Young informed the Board that he will have a resolution for their review and approval on the proposed 5% rate increase on commodity charges for the upcoming year at the November 14, 2018 board meeting.

Young informed the Board of the upcoming meetings as follows:

- October 15, 2018 Section IV Meeting at Highline Water District
- October 22, 2018 Special WASWD Membership Meeting at Highline Water District
- October 23-25, 2018 IACC Conference at Wenatchee Convention Center
- October 30, 2018 Special Board meeting

**Adjournment:** Commissioner Thompson made a motion to adjourn the meeting. The motion was seconded by Commissioner Blanchette and carried unanimously. The meeting was adjourned at 10:36 am.

  
Commissioner

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Commissioner

  
Commissioner