

**MINUTES**  
**KING COUNTY WATER DISTRICT No. 125**

Thursday September 13, 2007

Commissioner Thornton called the special meeting of the King County Water District No. 125 Board of Commissioners to order at 10:00 a.m. at the District Office located at 3460 S 148<sup>th</sup> ST STE 110, Tukwila, Washington.

**Present:**

**Commissioners:** Jerry Thornton, President, Jim Rick, Secretary and John Thompson, Commissioner  
**Staff:** Shane Young, Office Manager, Mark Parsons, Superintendent  
**Consultants:** Bob Stanton, Engineer

**Agenda:** The agenda was unanimously approved as written.

**Minutes:** Commissioner Rick made a motion to approve the minutes of the August 22, 2007 board meeting as amended. Commissioner Thompson seconded the motion which carried unanimously.

**Vouchers:** Maintenance vouchers numbered 21752-21789 in the amount of \$154,304.03, payroll vouchers numbered 1459-1463 in the amount of \$7,231.87 and electronic vouchers numbered 1463-1468 and 21790-21792 in the amount of \$42,516.57 were presented for review. Commissioner Rick made a motion to approve the vouchers; the motion was seconded by Commissioner Thompson and was carried unanimously.

**Short Developer Extension Contracts:** Stanton presented for approval the amended short developer extension applications that have been prepared by Pace. After a brief discussion, Commissioner Rick made a motion to adopt the application. Commissioner Thompson seconded the motion which carried unanimously.

**Fire Truck Invoice:** Parsons reported that the District received an invoice from the Renton Fire Department in regards to repairing a fire truck's pump due to obstructions in our water lines. Parsons advised that the District should not pay the invoice. The Board agreed to table to topic until legal counsel has a chance to review the situation.

**Meter Charges:** Staff presented the Board with a list of recommendations for raising the service installation charges. Parsons noted that staff had met with Pace to calculate the new costs of installing a service. After a brief discussion Commissioner Rick made a motion to approve option "B" that calculated the costs by the distance of the service to the main and the city of installation. Commissioner Thompson seconded the motion which carried unanimously.

**Office Manager:** Young reported that the 2005 financial statements are finished and copies are on their way to the office. Young also reported that staff had managed to balance 2006 in the downtime from 2005 and that he is preparing to work on the 2006 financials with McAuliffe as early as the last week in September.

Young noted that research into the debit and credit payments is still being conducted. Young reported that even though the Board directed staff to take no credit card payments, there may be no way for staff to distinguish the difference while processing over the phone payments. Young also reported that research is being conducted as to the fee associated with these payments and if we can legally charge the fee adopted by the Board as credit companies are stating that we can not. Young also reported that a new check scanning service may be required by Key Bank with more information to come later.

The Board directed Young to set up computer stations for NIMS testing on October 3<sup>rd</sup>, 2007 at 9:00 a.m. for commissioners and staff.

**Commissioners:** Commissioner Thompson noted that the section 4 meeting in November will be held at Water District 125. Commissioner Rick noted that he would like to buy snacks for the meeting due to the District's current financial situation.

Commissioner Thompson reported on his attendance of the SPU Water Supply Association meeting.

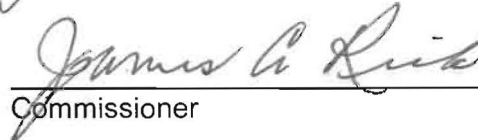
Commissioner Thornton reported on his attendance of the Elected Officials Regional Readiness meeting from September 12, 2007.

Commissioner Thornton noted that he would like to have information regarding the availability of District hand outs added to our invoices.

Commissioner Rick noted that employee evaluations should be done within the next few weeks.

**Adjournment:** Commissioner Thompson made a motion to adjourn the meeting; the motion was seconded by Commissioner Rick and carried unanimously. The meeting was adjourned at 12:34 p.m.

  
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Commissioner

  
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Commissioner

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