

**MEETING MINUTES
KING COUNTY WATER DISTRICT NO. 125**

Wednesday, September 12, 2018

Commissioner Thornton called the meeting of the King County Water District No. 125 Board of Commissioners to order at 10:00 a.m. at the District Office located at 3460 S 148th ST STE 110, Tukwila, Washington.

Present:

Commissioners: Jerry Thornton, President, John Thompson, Commissioner, Renea Blanchette, Secretary

Staff: Shane Young, General Manager, Dylan Bailey, Superintendent, Claudia Suseyi, Comptroller

Consultants: Dave Hutley, PACE Engineers

Guest: Scott Deschenes, Des Moines Pool Committee General Manager

Agenda: The agenda was unanimously approved as written.

Minutes: Commissioner Thompson made a motion to approve the August 21, 2018 special meeting minutes as written. Commissioner Blanchette seconded the motion, which carried unanimously.

Vouchers: Maintenance vouchers numbered 28616-28649 in the amount of \$212,769.00, EFT vouchers numbered 2815-2823, 28650-28653 in the amount of \$92,191.87 and Payroll vouchers numbered 2813-2814 in the amount of \$775.79 were presented to the Board for review and approval. Commissioner Thompson made a motion to approve the vouchers. The motion was seconded by Commissioner Blanchette, which carried unanimously.

Consultant's Report: Hutley informed the Board that the Rendering Plant bid closed September 5, 2018. It went out to the District's small works roster as a sealed bid. The bid included private side work and a legal agreement was drafted by the District's attorney, John Milne. The legal owner of the Rendering Plant will pay roughly \$40,000 of the engineer's estimated cost. Young made a recommendation to the Board to award the bid to Hoffman Construction, whose sealed bid came in the lowest at \$197,783.00. Commissioner Thompson made a motion to award the bid to Hoffman Construction. The motion was seconded by Commissioner Blanchette, which carried unanimously. PACE Engineers will work with Hoffman Construction to ensure they have the proper bond and insurance prior to setting up a pre-conference meeting.

Superintendent Report: Bailey informed the Board of a broken water main at 13100 Beacon Coal Mine Road on August 31, 2018. The field crew went on site on September 1, 2018 to make repairs.

Bailey reported on GC Systems completing their annual maintenance on all five PRV stations in the District on August 29, 2018.

Bailey informed the Board of water sample collecting the past few weeks. The field crew collected the DBP samples, UCMR4 samples and 5 coliform samples for SPU.

Bailey noted that Seacon, the contractor working at the Storquest Developer Extension at 5890 S 129th ST, removed one of our fire hydrants located at 60th & 129th on September 11, 2018.

General Manager Report: Young updated the Board on attorney Joe Marra drafting union language changes for the District's bargaining agreement. The proposed draft has been sent to the union for review. Young will follow up with the union on the status of the draft.

Young presented the Board with Resolution number 18-09-11-489 for review and approval. The resolution states the District's 2000 GMC Sierra SL dump truck is a surplus property. Commissioner Thompson made a motion to approve Resolution 18-09-11-489. Commissioner Blanchette seconded the motion, which carried unanimously.

Young noted that he advertised seal bids for the dump truck that closed on September 11, 2018. The high bidder was BJ Construction, in the amount of \$8,200.00. The Board directed Young to follow through on the sale of the dump truck to the high bidder.

Young noted the Fiscal Year 2017 state audit is scheduled to commence on September 24, 2018.

Young informed the Board of the Washington State Department of Health management seminar on September 26, 2018 conflicting with the scheduled board meeting. Young will not be able to attend the seminar.

Young presented the Board with a copy of PACE Engineer's GIS proposal; headed by Trevlyn from PACE Engineers and the District's GIS technician. Phase two is for the valve program to be integrated with our GIS system. Young made a recommendation for the Board's approval to begin setting up the valve program for the District. Commissioner Thompson made a motion to approve the start of phase two of the GIS systems for the District. Commissioner Blanchette seconded the motion, which carried unanimously. The current valve program in the District consists of a 300-page manual from which the field crew inspects and operates the valves in our water system. With the integration of the valve program GIS software, the field crew will be able to easily access valves, find their locations, view prior work history, hyperlink pictures, past inspections, as-builts, etc. Once the system is integrated, both Trevlyn and our GIS technician will do a demonstration for the Board.

Young reminded the Board of Seattle Public Utilities pass through rate increase for 2019. Young will review FCSG's rate study and will present the Board with a possible proposal for a rate increase at the next board meeting. If a rate increase is required, it will need to be approved before the end of the year for implementation in 2019.

Young informed the Board of the Quail Parks proposed developer extension at 13312 Military Road. Currently the address is to be serviced by Water District 20. Young has had discussions with Water District 20 about Water District 125 servicing the address instead. Attorney John Milne is working with Water District 20's attorney to draft an agreement to service that location.

Young reminded the Board of the upcoming events for the District as follows:
September 13, 2018 SPU Tolt Watershed Tour, SPU Operating Board meeting
September 19-21, 2018 WASWD Fall Conference
September 26, 2018 next scheduled board meeting.

Adjournment: Commissioner Blanchette made a motion to adjourn the meeting. The motion was seconded by Commissioner Thompson and carried unanimously. The meeting was adjourned at 10:58 am.


Commissioner


Commissioner


Commissioner