

**MEETING MINUTES
KING COUNTY WATER DISTRICT No. 125**

Wednesday, August 24, 2016

Commissioner Thornton called the meeting of the King County Water District No. 125 Board of Commissioners to order at 10:00 a.m. at the District Office located at 3460 S 148th ST STE 110, Tukwila, Washington.

Present:

Commissioners: Jerry Thornton, President and John Thompson, Commissioner

Excused Absence: Jim Rick, Secretary

Staff: Shane Young, General Manager, Dylan Bailey Superintendent

Agenda: The agenda was unanimously approved as written.

Minutes: Commissioner Thompson made a motion to approve the minutes of the August 10, 2016 board meeting as written. Commissioner Thornton seconded the motion which carried unanimously.

Vouchers: Maintenance vouchers numbered 27358-27380 in the amount of \$176,977.69 were presented for review. Commissioner Thompson made a motion to approve the vouchers; the motion was seconded by Commissioner Thornton and was carried unanimously.

GIS Presentation: Field Technician, Leonard Frye, presented the District's GIS software to the Board. Frye gave a brief overview on the progress of updating the software and the staff's plans on implanting the software into daily operations of the District. He noted that in the future the staff would be able to manage the District's hydrant, valve and flushing programs from the GIS software. The Board thanked Frye for his presentation and asked for updates throughout the year as the software updates progress.

Policy Review: Young presented the Commissioners with a safety policy for review. The policy was amended and the discussion was tabled until the September 14, 2016 board meeting.

Young presented the Commissioners with a stand-by-policy for review. The policy was amended and the discussion was tabled until the September 14, 2016 board meeting.

Superintendent Report: Bailey presented the Board with work maps of the District. Bailey noted that he has zoned the District into 6 sections. Work is now performed on a sectional basis to help organize routine tasks including hydrant painting and leak detection.

Bailey presented the Board with an SPU meter test report. The report shows the accuracy of the District's intertie meter at 8th Ave S and S 146th ST. It was noted that the old intertie meter was reading at approximately 90% efficiency which fails AWWA standards. On August 9, 2016 that meter was replaced by SPU.

Bailey informed the Board of a water main leak on the main serving Baker Commodities. In order to keep Baker Commodities in service during working hours, the repair was completed

on Sunday, August, 14, 2016. Bailey noted that a force sewer main was installed above the water main. He added that the water main will need to be relocated. Staff is working with PACE to draw up plans on the relocation. The topic was tabled until the September 14, 2016 board meeting.

General Manager Report: Young reported that he is working with legal counsel to create a resolution authorizing health insurance and VEBA contributions for the commissioners. He expects to have that resolution ready for review in September 2016.

Commissioner Report: Commissioner Thornton reported on his attendance of the WASWD Board of Directors meeting.

Commissioner Thornton noted that a webinar hosted by the EPA on water loss was being held at noon on September 15, 2016. Commissioner Thompson made a motion to hold a special board meeting at noon on September 15, 2016 to view the webinar. Commissioner Thornton seconded the motion which carried unanimously.

Adjournment: Commissioner Thompson made a motion to adjourn the meeting; the motion was seconded by Commissioner Thornton and carried unanimously. The meeting was adjourned at 12:05 p.m.


Commissioner


Commissioner


Commissioner