

**BOARD MEETING MINUTES  
KING COUNTY WATER DISTRICT NO. 125**

Wednesday, August 12, 2020

Commissioner Blanchette called the Board Meeting of the King County Water District No. 125 Board of Commissioners to order at 10:00 a.m. at the District Office located at 3460 S 148<sup>th</sup> ST STE 110, Tukwila, Washington.

**Present:**

**Commissioners:** John Thompson, Commissioner

**Staff:** Shane Young, General Manager, Claudia Suseyi, Comptroller

**Teleconference:** Renea Blanchette, Commissioner

**Excused Absence:** Jerry Thornton, President

**Agenda:** The agenda was unanimously approved as written.

**Approval of Meeting Minutes:** Commissioner Thompson made a motion to approve the July 22, 2020 Board meeting minutes as written. Commissioner Blanchette seconded the motion, which carried unanimously.

**Approval of Vouchers:** Maintenance Vouchers numbered 29696-29724 in the amount of \$50,439.45, EFT Vouchers numbered 3068-3076, 29725-29728 in the amount of \$94,454.74, and Payroll Voucher numbered 3067 in the amount of \$354.31 were presented to the Board for review and approval. Commissioner Thompson made a motion to approve the vouchers. The motion was seconded by Commissioner Blanchette, which carried unanimously.

**General Manager Report:** Young informed the Board that Commissioner Thornton is still recovering from his medical condition. Young hopes to have more updates on Commissioner Thornton's status at the next Board Meeting.

Young presented the Board with graphs from King County showing active case counts in King County from the Covid-19 pandemic. Young is closely monitoring Governor Inslee's updates on the state's status for reopening. Currently, King County is still in phase II of the Governor's safe start program. Young noted Governor Inslee has made an extension to the open public meeting act until September 1, 2020 and the utility collections until October 15, 2020. Young will have more updates at the next Board meeting.

Young reviewed the 6-month budget with the Commissioners.

Young informed the Board that Maintenance Technician I, Robert Meraz, has given his resignation effective September 30, 2020. Young has started the process of hiring a new Maintenance tech I to fill the open position. The District has received over 25 applications and will commence interviews in late August. The first round of interviews will be held via Zoom and the second set of interviews will be in-person with a skill test. The District hopes to have the position filled with the new hire starting October 1, 2020. Young noted Meraz has been a great asset to the team and will be missed.

Young noted he has a scheduling conflict with the scheduled August 26, 2020 Board Meeting. Commissioner Thompson made a motion to cancel the August 26, 2020 Board meeting. Commissioner Blanchette seconded the motion, which carried unanimously. Commissioner Thompson made a motion to schedule a Special Board meeting on August 27, 2020 at 10:00

A.M to conduct normal business. Commissioner Blanchette seconded the motion, which carried unanimously.

Young presented the Board with two leak adjustment requests from two separate customers that have had a previous leak adjustment. It is the District policy that any additional leak adjustment in a 5-year span must be approved by the Board of Commissioners. After a brief review of the applications, Commissioner Thompson made a motion to approve both leak adjustments. Commissioner Blanchette seconded the motion, which carried unanimously.

Young informed the Board of future meeting dates:

August 13, 2020 -- SPU OB Meeting 1:00 PM WebEx  
August 17, 2020 -- Section IV Meeting 7:00 PM Zoom  
August 24, 2020 -- WASWD Board Meeting 10:30 AM Zoom  
August 27, 2020 -- Special Board Meeting 10:00 AM Zoom

**Adjournment:** Commissioner Thompson made a motion to adjourn the Board meeting. The motion was seconded by Commissioner Blanchette and carried unanimously. The meeting was adjourned at 10:44 AM.

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Commissioner

  
Commissioner

  
Commissioner