

**BOARD MEETING MINUTES
KING COUNTY WATER DISTRICT NO. 125**

Wednesday, June 24, 2020

Commissioner Blanchette called the Board Meeting of the King County Water District No. 125 Board of Commissioners to order at 10:00 a.m. at the District Office located at 3460 S 148th ST STE 110, Tukwila, Washington.

Present:

Commissioners: John Thompson, Commissioner

Staff: Shane Young, General Manager, Claudia Suseyi, Comptroller

Teleconference: Renea Blanchette, Commissioner

Absent: Jerry Thornton, President

Agenda: The agenda was unanimously approved as written.

Approval of Meeting Minutes: Commissioner Thompson made a motion to approve the June 10, 2020 Board meeting minutes as written. Commissioner Blanchette seconded the motion, which carried unanimously.

Approval of Vouchers: Maintenance Vouchers numbered 29620-2929642 in the amount of \$186,938.71 and EFT Voucher numbered 29643 in the amount of \$10,572.11 were presented to the Board for review and approval. Commissioner Thompson made a motion to approve the vouchers. The motion was seconded by Commissioner Blanchette, which carried unanimously.

General Manager Report: Young informed the Board of Governor Inslee's face masks mandate for public indoor and outdoor use where 6-feet physician distancing cannot be maintained going into effect Friday, June 26, 2020. As of now, King County has entered phase II of Governor Inslee's safe start. Young noted the District office will reopen to the public once King County enters Phase III.

Young presented the Board with King County Water District No. 125 policy for water bill payment plans due to the Covid-19 pandemic for review. The payment plans will become available July 1, 2020 and allows our ratepayers to apply for one of two payment plan options. Option #1 is zero percent down payment with the entire balance due to be paid in three equal monthly installments. Option #2 requires one down payment of twenty five percent of the balance owed, with the remaining balance to be paid in six equal monthly installments. Both options will still require customers to continue paying their current charges.

Additionally, Young presented the Board with Resolution 20-06-24-502 for review and approval. The resolution authorizes the establishment for the customer bill payment policy related to the Covid-19 emergency and lays out guidelines following Governor Inslee's proclamations related to utilities and COVID-19. Commissioner Thompson made a motion to approve Resolution 20-06-24-502. Commissioner Blanchette seconded the motion, which carried unanimously. Commissioner Thompson made a motion to approve the payment plan policy. Commissioner Blanchette seconded the motion, which carried unanimously. The customer bill payment policy will be published on the District's website and included in the summer newsletter.

Young presented the Board with an updated version of the district's hazard mitigation plan annex for King County. The updated version includes revisions addressing comments made by

FEMA. Commissioner Thompson made a motion to approve the hazard mitigation plan annex as amended. Commissioner Blanchette seconded the motion, which carried unanimously.

Young presented the Board with CHS consent to assignment form stating their engineering firm is being acquired by David Evans and Associates (DEA). All District developer extension accounts will still be handled by CHS staff. Commissioner Thompson made a motion to approve CHS engineers transitioning to DEA. Commissioner Blanchette seconded the motion, which carried unanimously.

Young presented the Board with a copy of the 2019 Water Use Efficiency report and 2020 Water Quality Report (CCR) filed with the Department of Health. The District reported a 7.3% unknown water loss. The water Use Efficiency rule requires the District to maintain a total unaccounted-for water loss of 10% or less. An increase in leak detection efforts has allowed the District to reduce the percentage of water loss in the District. The CCR report provides important information regarding the district's drinking water. The Water Quality Report is available on the District's website, additionally customers can request to have the report mailed out directly.

Young noted the 2020 Vermeer vacuum trailer has arrived. The staff will set up a demonstration for commissioners at a later date.

Young presented the Board with the 2020 Retrospective rating plan agreement between WASWD and the District members. The District will have Archbright as their new third party administrator for the retro program. Commissioner Thompson made a motion to approve the retro agreement. Commissioner Blanchette seconded the motion, which carried unanimously.

Young informed the Board of future meeting dates:

July 8, 2020 - Board Meeting 10:00 AM via teleconference

Adjournment: Commissioner Thompson made a motion to adjourn the Board meeting. The motion was seconded by Commissioner Blanchette and carried unanimously. The meeting was adjourned at 10:50 AM.


Commissioner

Commissioner


Commissioner