

**MINUTES
KING COUNTY WATER DISTRICT NO. 125**

Tuesday, May 17, 2005

Commissioner Jerry Thornton called the special meeting to order at 9:00 a.m. at the offices of Inslee, Best, Doezie & Ryder located at 777 108th Ave. NE, Suite 1900, Bellevue, Washington.

Present:

Commissioners: Jerry Thornton, President and Commissioner, John Thompson, Secretary and Commissioner and Jim Rick, Commissioner.

Consultants: John Milne and Kathy Weber, General Counsel.

Agenda: The agenda to discuss personnel issues relating to the District office manager position was approved unanimously.

Personnel-Office Manager Position: Commissioner Thornton and counsel reported that advertisements for the District office manager position had been published by the State Association and would soon be published in the Seattle Times with an application deadline of June 10, 2005.

The Board then considered whether the office manager position should be assigned certain necessary confidential duties which currently are not assigned to any District employee. Following discussion on this issue, Commissioner Rick made the motion to designate the District office manager position as a confidential employee. Commissioner Thompson seconded the motion which was carried unanimously. The Board directed counsel to advise the union representing the District's employees of the Board's designation of the confidential duties to the office manager and to take appropriate measures to exclude the position from the unit, including filing a unit clarification petition with PERC, if necessary. Counsel were also directed to revise the existing office manager job description to include a description of the confidential duties assigned to the office manager position, for consideration by the Board at the May 25, 2005 regular meeting.

Given the application deadline of June 10, 2005 for the position, the Board determined to consider all of the applications received for the position and to possibly schedule interviews with selected candidates to be held at either or both of the June 15 and June 29 meetings or a special Board meetings as needed and appropriate. Commissioner Thornton was authorized to direct the superintendent to provide copies of all of the applications received by the District to the commissioners on the following schedule: copies of all applications received by June 3 will be provided to the commissioners by June 5; and copies of all applications received by June 10 will be provided to the commissioners by June 13. The proposed schedule will give the commissioners additional time to review and consider the applications as they are submitted to the District.

Adjournment: Commissioner Rick made a motion to adjourn the meeting and Commissioner Thompson seconded the motion which was carried unanimously and the meeting was adjourned at 10: 20 a.m.

James C. Rick
James C. Rick
John E. Thompson