

**MEETING MINUTES
KING COUNTY WATER DISTRICT NO. 125**

Wednesday, March 28, 2018

Commissioner Thornton called the meeting of the King County Water District No. 125 Board of Commissioners to order at 10:00 a.m. at the District Office located at 3460 S 148th ST STE 110, Tukwila, Washington.

Present:

Commissioners: Jerry Thornton, President, John Thompson, Commissioner, Renea Blanchette, Secretary

Staff: Dylan Bailey, Superintendent, Claudia Suseyi, Comptroller, Rose Lauer, Comptroller, Leonard Frye, Maintenance Tech II/GIS

Consultants: Trevelyn Lough, PACE consulting engineer

Agenda: The agenda was unanimously approved as written.

Minutes: Commissioner Thompson made a motion to approve the March 14, 2018 meeting minutes as written. Commissioner Blanchette seconded the motion, which carried unanimously.

Vouchers: Maintenance vouchers numbered 28313-28331 in the amount of \$47,208.89, and the EFT voucher numbered 28332 in the amount of \$14,164.20 were presented to the Board for review and approval. Commissioner Thompson made a motion to approve the vouchers. The motion was seconded by Commissioner Blanchette, which carried unanimously.

Consultant Report: Lough and Frye gave the Board a presentation of the District's GIS system and the programs they have been working on. The hydrant program developed by PACE engineering shows maps with hydrant counts, conditions of hydrants and other features used by the field crew. Next, Frye will develop the GIS system to include a valve program for the District.

Superintendent Report: Bailey updated the Board the progress of the Seattle Gateway DE at S 146th St & 11th Ave S in Burien. Bailey noted that all water work has been completed. The water main has been turned back on. The final step is to do a walk through with the contractor, Miles Resources.

Bailey informed the Board of a broken valve repaired at the SeaTac Botanical Gardens located on S 138th & 24th Ave using the District's water service freezing tool. Bailey noted that the tool allowed the crew to actively work on a water line by isolating the repair site and avoiding a water shut down for customers.

Comptroller Report: Suseyi updated the Board on the current field tech position availability at the District. General Manager Young has reopened the application acceptance date and will continue to look through interested applicants in hopes of finding the right candidate for the position.

Suseyi notified the Board that King County has started the process of updating their Regional Hazard Mitigation Plan. In past years, the District has signed on with the County to be a part of that process. By doing so, the District achieves compliance with the Disaster Mitigation Act. Suseyi presented the Board with Young's letter of intent to join in the mitigation plan for review

and approval. The Commissioners read and reviewed the letter. Commissioner Thompson made a motion to approve our participation and Commissioner Blanchette seconded the motion, which carried unanimously.

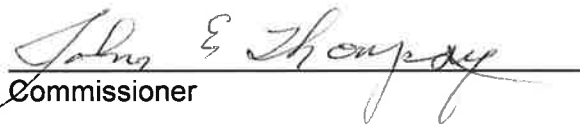
Suseyi presented the Board with Employee Recognition Policy Resolution 18-03-28-486 for review and approval. The resolution was recommended by the State Auditor's office following the District 2016 annual audit. The employee recognition policy allows the District to spend funds where appropriately needed for employee and commissioner recognition. Commissioner Thompson made a motion to approve Resolution 18-03-28-486. Commissioner Blanchette seconded the motion, which carried unanimously.

Suseyi updated the Board on the on-going scheduling efforts to have a joint meeting and reservoir tour with Skyway Water District. Young hopes to have a date picked potentially in May 2018 and will inform the Board once both Districts find a date that works well in the schedule.

Adjournment: Commissioner Blanchette made a motion to adjourn the meeting. The motion was seconded by Commissioner Thornton and carried unanimously. The meeting was adjourned at 11:27 am.


Commissioner


Commissioner


Commissioner