

**MINUTES
KING COUNTY WATER DISTRICT No. 125**

Wednesday March 28, 2007

Commissioner Thornton called the meeting of the King County Water District No. 125 Board of Commissioners to order at 10:00 a.m. at the District Office located at 2849 South 150th Street, SeaTac, Washington.

Present:

Commissioners: Jerry Thornton, President, John Thompson, Commissioner, Jim Rick, Secretary
Staff: Shane Young, Office Manager, Russ Austin, Superintendent, Mark Parsons Assistant Superintendent
Guests: Cheryl Scheuerman, Skyway Water & Sewer District.

Agenda: The agenda was approved as amended.

Minutes: Commissioner Rick made a motion to approve the Minutes of the March 14, 2007 Board meeting as amended. Commissioner Thompson seconded the motion which carried unanimously.

Vouchers: Maintenance vouchers numbered 21419-21444 in the amount of \$100,439.39 were presented for review. Commissioner Thompson made a motion to approve the vouchers; the motion was seconded by Commissioner Rick and was carried unanimously.

Special Presentation:

State of the Tank Report: Cheryl Scheuerman of Skyway Water and Sewer District reported to the Board of Commissioners on the status of the Skyway / King County Water District No. 125 Joint Reservoir. Scheuerman included a recap of the history of the joint tank. Also noted was Water District 125 received over 71 million gallons of water in 2005 and over 77 million gallons in 2006 from the joint reservoir.

Scheuerman presented that the annual cost to Water District 125 for operation and maintenance is around \$2,400 or 25% of the total annual cost of the facility. Skyway has been billing Water District 125 every 3 years. Scheuerman also reported that cleaning of the tank is scheduled for summer of 2007 with The Liquavision Company and provided a brief historical recap of the maintenance performed since 2001.

Following the presentation, the Board made a recommendation to meet annually with a representative from Skyway for a "State of the Tank Report". The Board thanked Scheuerman for her presentation.

Parsons and Scheuerman were excused from the meeting at 10:42

Reports:

Superintendent: Austin officially announced his formal resignation as District Superintendent effective April 30, 2007. After a brief discussion, Commissioner Rick made a motion to accept Austin's verbal notification and to start advertising the open position of Superintendent immediately. Commissioner Thompson seconded the motion which carried unanimously.

Austin reported that he has hired a part-time field employee. The applicant, Jeff Goss, is currently attending Green River Community College and will be able to work part time until his college is completed in the late spring.

Austin quickly noted that the new administration office has a tentative completion date of April 12, 2007. Commissioner Thompson also added that a hygienist had already been out to the site to check the mold inside the building. The hygienist claimed that the building was not contaminated.

Office Manager: Young reported on the 2005 financial statement stating that the cash accounts have been balanced and a trial balance is ready to be sent to McAuliffe CPA. Young also noted that he has spoken with accountant Tom McAuliffe and he believes he will not have time to start preparing a financial report until late April or early May.

Commissioners: Commissioner Thompson made a request that the office staff follow up on a request given early in the prior year to prepare quarterly attendance sheets for each employee. After a brief discussion, the Board directed Young to prepare an attendance sheet for each employee for the year of 2007 to present at the next Board meeting. The report is to use letters to represent leave time used during the course of a month.


The Board directed Young to post that a special meeting will be held at the District office on April 18, 2007 at 10:00 am. This special meeting is to conduct normal District business that was to be conducted on the April 25, 2007 that has been canceled.

The Board directed Young to contact the WASWD office about emergency kits that are available for purchase. Young is to report on these emergency kits at the next Board meeting.

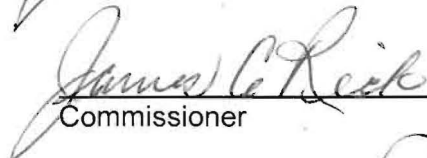
Commissioner Thornton reported that he is working with David Brower on getting the district staff certified in the NIMS IS-700 program.

Old Business: The Board directed Austin to work with John Milne on finding a third and final appraisal for the property. The Board authorized Austin to pursue the advertising of the sale of the property if a third appraiser can be found. Austin added that 3 wells are located on the property and questioned if that should be added in the advertising. The topic was tabled until legal counsel, John Milne, could be present.

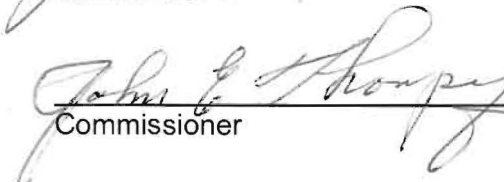
Adjournment: Commissioner Rick made a motion to adjourn the meeting; the motion was seconded by Commissioner Thompson and carried unanimously. The meeting was adjourned at 12:00 p.m.



Commissioner



Commissioner



Commissioner