

**MEETING MINUTES  
KING COUNTY WATER DISTRICT No. 125**

Wednesday, March 9, 2016

Commissioner Thornton called the meeting of the King County Water District No. 125 Board of Commissioners to order at 10:00 a.m. at the District Office located at 3460 S 148<sup>th</sup> ST STE 110, Tukwila, Washington.

**Present:**

**Commissioners:** Jerry Thornton, President, John Thompson, Commissioner and Jim Rick, Secretary  
**Staff:** Shane Young, General Manager, Dylan Bailey Superintendent

**Consultants:** Dave Hutley, PACE Engineers

**Agenda:** The agenda was unanimously approved as written.

**Minutes:** Commissioner Rick made a motion to approve the minutes of the February 24, 2016 board meeting as written. Commissioner Thompson seconded the motion which carried unanimously.

**Vouchers:** Maintenance vouchers numbered 27072-27094 in the amount of \$46,510.33, payroll vouchers 2500-2503 in the amount of \$5,037.05 and EFT vouchers number 2504-2509 and 27095-27098 in the amount of \$67,001.49 were presented for review. Commissioner Thompson made a motion to approve the vouchers; the motion was seconded by Commissioner Rick and was carried unanimously.

**Consultant Report:** Hutley presented the Board with a proposal for PACE Engineers to update the District's comprehensive plan. The proposal was tabled until the March 23, 2016 board meeting.

Hutley reported that PACE has created a draft interlocal agreement between the District and the City of Tukwila for use on the 42<sup>nd</sup> Ave road improvement project. The ILA was crafted from the template used on the East Marginal Way project. The draft is currently being reviewed by the City of Tukwila.

**Superintendent Report:** Bailey reported on the progress of the Tukwila Village developer extension noting that the hydrant on TIB has been installed. The developer still has one more hydrant to install.

Bailey reported that USA leak detection started their annual inspection of the District's distribution system. Two potential leaks have already been discovered. USA leak detection is also training staff on operating the equipment.

Bailey informed the Board that a hydrant was struck by a vehicle on 42<sup>nd</sup> Ave S. This hydrant was due to be moved as part of the City of Tukwila road improvement project. Bailey noted that he has spoken with the Fire Marshall about leaving the hydrant in non-working condition until it can be replaced by the City's contractor. Bailey added that there is a operational hydrant less than 75 feet to the south.

**General Manager Report:** Young presented the Board with a draft Rental Agreement for the back shop. The Board directed Young to enter negotiations with Jeff Kress on the rental agreement and report back to the Board.

Young reported on the administration building's HVAC system. Young noted that an independent contractor noted several recommendations on how to repair and improve the HVAC system in the building. Currently, Valley View is working on the cost of the recommendations and a proposal will be brought to the Board for review and approval.

**Commissioner Report:** Commissioner Rick asked if anyone was attending the Cyber Security workshop on March 10, 2016. Young noted that he would attend on behalf of the District.

Commissioner Thornton requested an excused absence from the March 23, 2016 board meeting. Commissioner Thompson made a motion to approve the absence, Commissioner Rick seconded the motion which was carried unanimously.

The Commissioners briefly discussed District staff participation in the City of Tukwila's Touch a Truck event scheduled for July 23, 2016. Commissioner Rick made a motion to have staff attend the event, Commissioner Thompson seconded the motion which carried unanimously.

**Adjournment:** Commissioner Thompson made a motion to adjourn the meeting; the motion was seconded by Commissioner Rick and carried unanimously. The meeting was adjourned at 11:02 a.m.

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Commissioner

*James G. Rick*

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Commissioner

*John E. Thompson*

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Commissioner