

**MEETING MINUTES  
KING COUNTY WATER DISTRICT No. 125**

Wednesday, January 11, 2017

Commissioner Thornton called the meeting of the King County Water District No. 125 Board of Commissioners to order at 10:00 a.m. at the District Office located at 3460 S 148<sup>th</sup> ST STE 110, Tukwila, Washington.

**Present:**

**Commissioners:** Jerry Thornton, President, John Thompson, Commissioner and Jim Rick, Secretary  
**Staff:** Shane Young, General Manager, Dylan Bailey Superintendent

**Consultants:** Dave Hutley, PACE Engineers

**Agenda:** The agenda was unanimously approved as written.

**Election of Officers:** Commissioner Thompson nominated Commissioner Thornton as President of the Board; Commissioner Rick seconded the motion which carried unanimously. Commissioner Thornton nominated Commissioner Rick as Secretary; Commissioner Thompson seconded the motion, which carried unanimously. Commissioner Thornton nominated Commissioner Thompson as District representative for the water-sewer Condominium Association. Commissioner Rick seconded the motion which carried unanimously.

**Minutes:** Commissioner Rick made a motion to approve the minutes of the December 28, 2016 board meeting as written. Commissioner Thompson seconded the motion which carried unanimously.

**Vouchers:** Maintenance vouchers numbered 27579-27614 in the amount of \$196,814.02, payroll vouchers 2600-2602 in the amount of \$1,594.75 and EFT vouchers number 2603-2609 and 27615-27619 in the amount of \$78,198.48 were presented for review. Commissioner Thompson made a motion to approve the vouchers; the motion was seconded by Commissioner Rick and was carried unanimously.

**Consultant Report:** Hutley reported on the progress of the update to the District's Water System plan for 2017. Hutley noted that PACE continues to work with staff to complete the update. A draft of the new water system plan should be available by January 13, 2017 for review. The topic was tabled until the January 25, 2017 board meeting.

**Superintendent Report:** Bailey reported that all water construction on phase I of the Tukwila Village Developer Extension was complete. Phase II of the Tukwila Village DE has just completed a pressure test and are waiting for tie into the District's system until after purity tests are completed.

Bailey informed the Board that 4 hydrant leaks had been repaired in the last few weeks. Bailey noted that USA leak detection was hired to help locate a leak in the District's system. Young noted that the cost of hiring USA leak detection was cheaper than digging up the street to find the leak.

**General Manager Report:** Young informed the Commissioners that a condominium meeting is scheduled for January 26, 2017 at 9:00 a.m. All commissioners are encouraged to attend this first annual meeting.

Young noted that the District will host the February WASWD section IV meeting on February 13, 2017.

Young requested that the Board cancel the February 8, 2017 board meeting due to a scheduling conflict with management staff. Both Bailey and Young are scheduled to be in a management training seminar that day. Commissioner Rick made a motion to cancel the February 8, 2017 board meeting; Commissioner Thompson seconded the motion which carried unanimously. Commissioner Thompson made a motion to hold a special board meeting on February 9, 2017 at 10:00 a.m. to conduct district business. Commissioner Rick seconded the motion which carried unanimously.

Young informed the Board that union negotiations are scheduled to start at 9:00 a.m. on January 12, 2017. Commissioner Rick will continue to serve as the representative for the commissioners in negotiations.

Young briefly updated the Board on the progress of staff evaluations. Young noted that all the evaluations had been complete.

The Board of Commissioners reviewed the District's 2017 budget presented at the December 28, 2016 board meeting. After a brief discussion, Commissioner Rick made a motion to approve the 2017 budget. Commissioner Thompson seconded the motion which carried unanimously.

**Commissioner Report:** Commissioner Thompson reported on his attendance of the WASWD Retro Committee meeting.

Commissioner Rick reported on his attendance of the SPU Operating Board Meeting.

Commissioner Thornton requested discussion on the WASWD enhanced services initiatives as presented by the executive director of WASWD. The Commissioners listed their priorities each of the WASWD initiatives and directed Young to send their responses to WASWD for consideration.

**Adjournment:** Commissioner Thompson made a motion to adjourn the meeting; the motion was seconded by Commissioner Rick and carried unanimously. The meeting was adjourned at 11:50 a.m.

  
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